



JEEVIKA

Rural Development Department, Government of Bihar

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**



3rd Floor, Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960, Website:www.brllps.in

Ref.No: BRLPS/Proc. Form/2509/25/622

Date: 02.06.2026

**INVITATION FOR BID FOR SUPPLY OF PACKAGING MATERIAL FOR PACKAGING OF TEA
ON BEHALF OF MAHANANDA JEEVIKA MAHILA AGRO PRODUCER COMPANY LIMITED
UNDER LIMITED TENDERING.**

To

Dear Sirs,

Sub: INVITATION FOR BID FOR SUPPLY OF PACKAGING MATERIAL FOR PACKAGING OF TEA ON BEHALF OF MAHANANDA JEEVIKA MAHILA AGRO PRODUCER COMPANY LIMITED

1. You are invited to submit your most competitive bid for supply of packaging materials (Tea Pouch) for packing of Tea:

S N	Descripti on	Technical Specification	Quantity in packets	Supply Period	Supply Location
1	250 grams capacity	3-layer, 75 Micron heat sealable poly pouch, 6 colors Dimension – 6.5-inch x 8.5 inch With complete printing as per our design/content	1176,000	Within 15 days from the date of Purchase order / handing over of the content for printing	Mahananda Jeevika Mahila Agro Producer Company Limited, Kismat, Kechkechipara, Kusiari, Pothia, Kishanganj, Bihar - 855117
2	500 grams capacity	3-layer, 75 Micron heat sealable poly pouch, 6 colors Dimension – 7.75-inch x 10 inch With complete printing as per our design/content	3,92,000		

2. Important Dates and Times/Bid Document

- 2.1 Issuance of bid document : 02/06/2026
2.2 Last Date & Time for Submission of Bids : 16/06/2026 till 03.00 PM
2.3 Opening of bids : 16/06/2026 at 03.30 PM

Note: Interested bidder may attend the opening of bids.

Note : Any addendum /clarification if any, will be uploaded on BRLPS website.

Signature



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बिहार सरकार

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3. Qualification criteria

- Having registration under GST. Signed photocopy of certificate to be attached.
- Bidder should have Experience in Supply of similar items. Bidder should submit Work order from any State Government/Central Government/ Public Sector undertaking/ Local Bodies in India in support of experience of work. Attach at least one purchase order.
- Bidder should have Average Annual Turnover of Rs. 50 Lakhs in last three financial years i.e., 2022-23, 2023-24 and 2024-25. CA certificate in support of Turnover should be submitted.
- The bidder should not have been blacklisted/ debarred by any Central Government or State Government or Public Sector Undertaking or Local Bodies in India. Undertaking to this effect should be submitted.

4. Bid Price

- Interlineations, corrections, erasures and/or over-writings shall be valid only if initialed by the person or persons signing the bid.
- Bidder must quote price for all items, otherwise bid will be treated as Non responsive.
- The rates quoted by the bidder shall be fixed for the duration of the supply and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.
- Statutory deductions will be made at source, if applicable.

5. Pre-bid meeting – An offline pre-bid meeting will be held at BRPLS Office at the address mentioned above on 09-06-2026 at 03.00 PM. Bidders may also send their written queries on their letter to email ID: proc.sp@brlps.in on or before 09-06-2026 till 12.00 PM. Queries received after the deadline i.e., 09-06-2026 till 12.00 PM will not be entertained.

6. Submission of Bids:

- A bidder shall submit only one bid in a sealed envelope.
- The bidder must mention full detailed specification of the items quoted.
- Envelope containing bids must bear on the cover itself, name of item bidding for, name and full address with phone numbers of the bidder.

7. Liquidated Damages - For delays in supply: The applicable rate is 0.07 % per day of the Purchase order value for delayed quantity/item. On further delays, purchase order may be cancelled.

8. Bid Security / EMD: - Bidder should submit Rs 1,00,000 (One Lakh Rupees only) in form of Demand Draft / Bank Guarantee (BG) issued by Schedule Indian Bank in favor of Bihar Rural Livelihoods Promotion Society, Patna. The BG should be valid for a period of three (03) months from the last date of submission of bid.

9. Bidders seeking exemption from submitting EMD under MSME registration will have to furnish valid MSME certificate with their technical bids as per Bihar Financial Rules. Such bidder seeking exemption from EMD should **submit an Undertaking on their letter head,**

By 



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that if they withdraw their bid during bid validity period or do not submit performance security or sign the agreement, shall be liable for legal action

10. Validity of Bid

Bid shall remain valid for a period not less than 90 days after the deadline date specified for submission.

11. Evaluation of Bids

- A. Bihar Financial Rule and its amendments issued time to time will be considered for evaluation of proposal by the BRLPS.
- B. The Purchaser will evaluate and compare the bids determined to be substantially responsive i.e. which
 - (a) Are properly signed; and
 - (b) Conform to the terms and conditions, technical specifications and qualification criteria.
 - (c) Has quoted the total L-1 price of all the items.

12. Award: -The Purchaser will award the supply to the bidder whose bid has been determined to be substantially responsive and who in the assessment / judgment and sole discretion of the BRLPs, has capability to execute the supply and has quoted the lowest price by adding the total price of all items as mentioned above.

- 12.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any bids and to cancel the bidding process and reject part/all bids at any time prior to the award.
- 12.2 The bidder whose bid is accepted will be notified of the award by the purchaser prior to expiration of the bid validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- 12.3 In case if L1 agency fails to supply, BRLPS may take supply from L2 agency at L1 rate.
- 12.4 BRLPS may increase or decrease the quantity by 20% as per requirement.

13. Quality Verification

Quality of supplied materials may be verified either by BRLPS official or a Third-Party Agency. The quality verification may be done at suppliers' site or at the site of delivery.

14. The bidder has to provide Sample / Catalogue of items with Brand name for approval before final supply and installation.
15. Performance security- The successful Bidder shall furnish the Performance security of an amount equal to 5% of order value.
16. In case the successful bidder fails/refuses to complete the supply on time, Purchase order may be cancelled and performance security may be forfeited with legal action.
17. Payment shall be made within 45 working days (excluding Sundays and Holidays) after satisfactory supply to Mahananda Jeevika Mahila Agro Producer Company Limited. Supplier has

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copy



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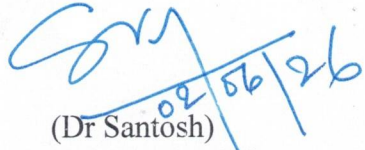
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to raise the E-way bill (if required) to Mahananda Jeevika Mahila Agro Producer Company Limited, Kishanganj, Bihar.

18. We look forward to receiving your bid and thank you for your interest in this project.

Encl.:
Price Format.

lp 88


(Dr Santosh)
Procurement Specialist



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Price Format

Sl. No	Description of the goods	Specifications/make of the goods / offered	Quantity in Numbers	Price for each unit (Rs.)			Total Price (Rs.)	
				Unit rate including transportation, installation etc.	GST	Quoted Unit rate	(in figures)	(in words)
(1)	(2)	(3)	(4)	5(a)	5(b)	5(a+b)= 5(c)	(6)=5(c) X (4)	(7)
1	Tea Packaging material [Pouch] (250 grams capacity) as per specification mentioned in the bid document	As per bid specification	1176,000					



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2	Tea Packaging material [Pouch] (500 grams capacity) as per specification mentioned in the bid document	As per bid specification	3,92,000					
Total Price: --								

Note: In case of discrepancy between unit price and total price, the unit price shall prevail
Rupees.....

Total bid price (in figures) Rs.
(In words)

We agree to supply the above items in accordance with the technical specifications for total value quoted above within the period specified in the Invitation for Bids.

Signature of Bidder.....
Name
Business Address:
Email id and Mobile no
Place: